

# Introduction to CIRCABC for end users

## Comparison between CIRCA and CIRCABC



# Welcome Page – CIRCA



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## COMMUNICATION & INFORMATION RESOURCE CENTRE ADMINISTRATOR

► **Welcome Startup User (circa)!**

[ **About** ] The Interest Groups that are presented in the following table are accessible to you. The authorization is granted through a username and a password which are requested by the system when you click on a specific interest group. In order to become a member (i.e. obtain a username and a password) you should read the information supplied for each interest group and then follow the subscription instructions. The information is available by clicking on the information icon (i) located on the right side of each interest group name.

[Sign in Again](#) [Sign Out](#)

[Find in new items](#)

[Go](#)

[ You are a Member of the following groups: ]

### Members

Group		Description
■ Meine IG	<a href="#">i</a>	No description available for Interest Group 'meine_ig'
■ ni database solutions	<a href="#">i</a>	No description available for Interest Group 'nidbs'

[Administration](#)

[User Preferences](#)

[Personal Information](#)

[Memberships](#)

[My Notifications](#)

[My Calendar](#)

[Who is Who](#)

[What's New](#)

»

[Imprint](#)

[©](#)

[?](#)

COMMUNICATION & INFORMATION RESOURCE CENTRE ADMINISTRATOR

# Welcome Page - CIRCABC



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## Main Menu

- Browse categories
- Register
- Login
- Help



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Running on server:localhost  
Host name:kiebitz.weitan.org

You are accessing CIRCABC as guest. Feel free to login to get more rights.

## Welcome in CIRCABC

Communication and Information Resource Centre for Administrations, Businesses and Citizens.

Http

CIRCABC enables widespread collaborative groups to share information and resources in private workspaces.

CIRCABC is an open-source multilingual application.It offers:

- Distribution and management of documents and files in any format, many languages and with version control
- Management of translations; multilingual search
- Forums
- Optionally, management of surveys through the integration of CIRCABC with IPM (Interactive Policy Making)
- Easy management of both documents and users through interactive forms
- Wide accessibility for users with disabilities (WAI-compliant)
- Advanced access control: Each member of a collaborative group can see only what he/she may access to
- CIRCABC software is offered free of charge under EUPL 1.0 (European Union Public Licence)

Browse the categories and choose the interest group you would like to consult or participate in.

Would you wish to obtain a free user account or join an interest group? Consult the CIRCABC Help section or User Guide

### Select a CIRCABC Category header

#### Category Name

CIRCABC Evaluierung

Dokumentation

Top of the page ▲

# Browse Categories - CIRCABC



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## Browse Categories

Http

First, select a CIRCABC category. Then, choose a category of interest groups.

### ▼ Select a CIRCABC Category header

#### Category Name

CIRCABC Evaluierung

Dokumentation

[Top of the page ▲](#)

### ▼ CIRCABC Evaluierung

#### Category Name

ni database solutions

Partnergruppen

Allgemeine Gruppen

[Top of the page ▲](#)

### ▼ Dokumentation

#### Category Name

CIRCA

CIRCABC-Dokumentation

[Top of the page ▲](#)

# Select IG - CIRCABC



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## Category: Partnergruppen

[Http](#)

Please select an Interest Group from this category.

The Interest Groups that are sorted by access mode:

- **Members:** shows the Interest Groups for which you have Membership. This does not appear if you are not a member of any IG.
- **Registered:** lists Interest Groups of which you may become a Member and which are visible for authenticated users, only. This does not appear if there is no Interest Group available for this access mode.
- **Public:** gathers the Interest Groups which are accessible to everybody irrespective of authentication. This does not appear if there is no public Interest Group in this category.

Would you wish to obtain a free user account or join an interest group? Consult the [CIRCABCHelp](#) section

### ▼ Member Access

Name ▼	Description
BVA	Bundesverwaltungsamt
SID	Staatsbetrieb Sächsische Informatik Dienste

[Top of the page ▲](#)

### ▼ Registered Access

Name ▼	Description	Actions
MAP	Ministerio de Política Territorial	<a href="#">Join this Group</a>
Multimedia team	Office for Official Publications of the European Communities	<a href="#">Join this Group</a>
Políticas Publicas Portuguesas	Políticas Publicas Portuguesas	<a href="#">Join this Group</a>

[Top of the page ▲](#)

### ▼ Public Access

Name ▼	Description	Actions
No items to display.		

[Top of the page ▲](#)

# IG Home Page - CIRCA



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INFORMATION

LIBRARY

DIRECTORY

EVENTS

NEWSGROUPS

EMAIL

SEARCH

HELP

[NIDBS:ni database solutions](#)






No description available for Interest Group 'nidbs'

Sign Out

Interest Group > Home

[ What's New ]

## Library

 Introduction-to-CIRCABC	17/04/2010 14:31:39
 circa-einladung	17/04/2010 14:31:16
 nidbs-circabc-conference-2010	17/04/2010 14:29:56

Administration

Contact Information

User Preferences

Site Map

X

©

?

»

Find in this group

Go

COMMUNICATION & INFORMATION RESOURCE CENTRE ADMINISTRATOR

# IG Home Page - CIRCABC



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**ni database solutions** CIRCABC Important legal notice

ni database solutions > CIRCA Support > CIRCABC > ni database solutions > Interne Tests Deutsch (de) | Contact | Impressum

## Interne Tests

Welcome in the Interest Group 'Interne Tests'. Http

Interne Tests von ni database solutions

**Contact information**

No contact information available.

**What's new**

Name	Title	Path	Size	Modified
posted-16-04-2010-19-23-34-de		Newsgroups/ Mein Forum/ Mein Topic/	0 KB	16 April 2010 19:23
posted-16-04-2010-19-23-26-82		Newsgroups/ Mein Forum/ Mein Topic/	0 KB	16 April 2010 19:23
circa-einladung-pdf.odt	circa-einladung-pdf.odt	Library/	92,62 KB	16 April 2010 19:03
circa-einladung.odt	circa-einladung.odt	Library/	17,47 KB	16 April 2010 18:53
nidbs-circabc-conference-2010	nidbs-circabc-conference-2010-4	Library/	113,18 KB	16 April 2010 18:48
nidbs-circabc-conference-2010	nidbs-circabc-conference-2010-3	Library/	113,18 KB	16 April 2010 18:46
nidbs-circabc-conference-2010	nidbs-circabc-conference	Library/	113,18 KB	16 April 2010 18:41
posted-16-04-2010-18-26-47-6c		Newsgroups/ Mein Forum/ Mein Topic/	0,04 KB	16 April 2010 18:26
posted-16-04-2010-18-25-55-f4	posted-16-04-2010-18-25-55-f484a942-64ed-435d-8a6c-06574c1be356.html	Newsgroups/ Mein Forum/ Mein Topic/	0,03 KB	16 April 2010 18:25
Mein Topic		Newsgroups/ Mein Forum/		16 April 2010 18:25

Page 1 of 2 Top of the page



### Interne Tests

Information

Library

Members

Events

Newsgroups

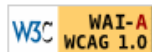
Administration

Search

Advanced Search

### Main Menu

- Browse categories
- Logout (braunchr)
- Help



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Host name:kiebitz.weitan.org

# Library - CIRCA



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INFORMATION

LIBRARY

DIRECTORY

EVENTS

NEWSGROUPS

EMAIL

SEARCH

HELP

[NIDBS:ni database solutions](#)



Sign Out



Library > Top

Abstract:Top library section

Contents: 2 Subsection(s) - 6 document(s)

List items containing  in Any Field

	<input type="checkbox"/>	Title+	Items	
	<input type="checkbox"/>	My Section	0	
	<input type="checkbox"/>	Sektion	1	
	<input type="checkbox"/>	<a href="#">add-custom-metatag-example-data</a>		
	<input type="checkbox"/>	<a href="#">circa-einladung</a>	new	
	<input type="checkbox"/>	<a href="#">Introduction-to-CIRCABC</a>	new	
	<input type="checkbox"/>	<a href="#">nidbs</a>	new	
	<input type="checkbox"/>	<a href="#">nidbs-circabc-conference-2010</a>	new	
	<input type="checkbox"/>	<a href="#">niPatch-Web_Templates-Imprint-3.4p7.tar</a>		

Administration

Contact Information

User Preferences

IG Home Page

Site Map

X © ? »

Find in this group

Go



# Library - CIRCABC



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## Interne Tests

- Information
- Library**
  - Add content
  - Create space
  - Create dossier
  - Add URL
  - Bulk Upload

- Members
- Events
- Newsgroups
- Administration

Search

Advanced Search

## Clipboard

## Main Menu

- Browse categories
- Logout (braunchr)
- Help

## Library



### Library

The Library is the space where **contents** are stored, managed and shared.

Http

## Spaces

Name	Title	Modified	Actions
Mein Dossier		16 April 2010 17:57	
My Section	My Section	17 April 2010 12:36	
Ordner		16 April 2010 18:18	

Page 1 of 1

Top of the page

## Content

Name	Title	Size	Modified	Actions
circa-einladung-pdf.odt	circa-einladung-pdf.odt	92,62 KB	16 April 2010 19:03	
circa-einladung.odt	circa-einladung.odt	17,47 KB	16 April 2010 18:53	
Link to nidbs-circabc-conference-2010.pdf.url	Link to nidbs-circabc-conference-2010.pdf	0 KB	16 April 2010 18:20	
nidbs-circabc-conference-2010-2.pdf	nidbs-circabc-conference	113,18 KB	16 April 2010 18:41	
nidbs-circabc-conference-2010-3	nidbs-circabc-conference-2010-3	113,18 KB	16 April 2010 18:46	
nidbs-circabc-conference-2010-4	nidbs-circabc-conference-2010-4	113,18 KB	16 April 2010 18:48	
nidbs-circabc-conference-2010.pdf	nidbs-circabc-conference-2010.pdf	113,18 KB	16 April 2010 18:25	

Page 1 of 1

Top of the page

# Actions for Documents



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## CIRCA

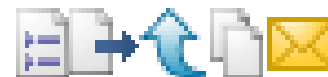


## CIRCABC

Library

- ▶ Add content
- ▶ Create space
- ▶ Create dossier
- ▶ Add URL
- ▶ Bulk Upload

### Actions



Actions

- Modify Content Properties
- Checkout
- Take Ownership
- Update
- Cut
- Copy
- Delete
- Make Multilingual
- Email me this document
- Allow Versioning
- Edit own Notification Status
- Start Discussion

# Upload - CIRCA



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Upload

Bulk Upload

Auto Bulk Upload

Language: English (en) ▼

Version: 1.0

\* Upload:  Document: C:\ni-database-solutions\Projekte\C

URL:

Dossier:



Linguistic:  yes  no

Title:

Keywords:

Author: Startup User

Expiration:  (dd/mm/yyyy)

Ranking: Public ▼

Abstract:

Select-Test: Test 1 ▼

Issue Date: 17/04/2010 (dd/mm/yyyy)

Reference:

Status: Draft ▼

- Start a newsgroup discussion on this document.
- Disable the notification mechanism for this upload.

# Upload - CIRCABC



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Library



## Add Content

This dialog helps you to add content into a space.

### ▼ Upload

[Click here to upload via SSL \(Secure Connection\)](#)

OK

abbrechen

### ▼ Upload Content

1. Locate content to upload

Durchsuchen...

Disable the notification mechanism for this upload.

2. Click upload


Upload


# Upload - CIRCABC



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Library

 **Add Content**  
This dialog helps you to add content into a space.

**▼Uploaded Content**  
 'Introduction-to-CIRCABC.odp' was uploaded successfully.

**▼Upload Content**

\* Name:

OK  
abbrechen

# Upload - CIRCABC



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Library

### Modify Content Properties

Modify the content properties then click OK.

\* Name:

Content Type:

Encoding:

Title:  [Translate](#)

Description:  [Translate](#)

Author:

\* Status:

Issue date:

Reference:

Keyword:

Security Ranking:

Expiration Date:

# Notifications - CIRCA



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Library > Notifications

Your registered email address is 'info@nidbs.de'

Your notification status: Not Specified

Item '/' has no other notifications set.

	User/Profile	Notifications
<b>Add to the Notifications List:</b>		
Profile	Leader <input type="button" value="v"/>	Not Specified <input type="button" value="v"/>
User	<input type="text"/> <input type="button" value="Add"/> <input type="button" value="i"/>	Not Specified <input type="button" value="v"/>

# Notifications - CIRCABC



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Library > Ordner



## Modify your personal Notification Status for the current location

Modify the configuration of your notifications and then click OK

Global Notification Status: **ENABLED**

Notification Status for user braunchr: **Subscribed** ▼

Notification Status for profile IGLLeader: **INHERITED**

OK

Cancel



According to the preferences defined, you will be notified of the events occurred in the current space.



# Shared Sections - CIRCA



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Library > Share

Modify


Access Control

History

Share Section

Library section "Top/My Section" is currently NOT shared.

If you enable sharing for this section, you have to limit the access according to the following access rights.

New Sharing Status: Access Only 

Save

Exit

Library > New Shared Subsection

New Section

New Shared Section

Select one of the following Sections for sharing:

	Interest Group	Shared Section Path	Access Rights
<input checked="" type="radio"/>	ni database solutions	Top/Sektion	Access Only

**Warning:** The sharing of the section can be disabled at any time by the owner.

Share

Exit

# Links - CIRCABC



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► Newsgroups

► Administration

▼ Search

Advanced Search

▼ Clipboard

nidbs-circabc-conference-2010...

[Paste All](#) | [Remove All](#) | [Download All](#)

▼Content

Name ▼	Title	Size	Modified	Actions
circa_logo.gif	circa_logo.gif	2,8 KB	19 April 2010 13:40	
nidbs-circabc-conference-2010.pdf	nidbs-circabc-conference-2010.pdf	113,18 KB	16 April 2010 18:19	

Page 1 of 1 1

[Top of the page](#)

# Summary



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- changed navigation
- IGs not on the welcome page
- only in English, no translations
- missing Shared Sections